



ERIC GARCETTI
MAYOR

January 25, 2021

Honorable Members of the City Council
C/o City Clerk
Room 395, City Hall

Re: Contracting Authority and Reappropriation of Funds for Fiscal Year 2020-21 for the FY 2018 (Council File No. 18-0397) and FY 2019 (Council File No. 19-0695) Urban Areas Security Initiative (UASI) Grant Programs

Dear Honorable Members:

Transmitted herewith for City Council consideration are proposed contracting authorities and reappropriation of funds for Fiscal Year 2020-21 for the FY 2018 and FY 2019 Urban Areas Security Initiative (UASI) grant awards from the United States Department of Homeland Security (DHS). The UASI projects outlined in this report were approved previously and the request is to continue to fund these projects through the end of the grant performance periods.

UASI 18 (Council File No. 18-0397) Reappropriation

On April 17, 2019, the City Council accepted the FY18 UASI grant in the amount of \$56,236,000 with a grant performance period from September 1, 2018 to May 31, 2021.

Los Angeles Fire Department

The Mayor's Office is requesting a total of \$327,178.86 be appropriated to the Los Angeles Fire Department (LAFD) for approved FY 2018 UASI projects as referenced in Attachment 1. All position authorities for LAFD were included in the Personnel Authority Resolution (PAR) (Council File No. 20-1700). The grant-funded positions are fully funded through the FY 2018 UASI grant program.

Management & Administration

The Mayor's Office requests the authority to reappropriate \$1,000,002.00 for staffing management and administration costs.

UASI 19 (Council File No. 19-0695) Reappropriation

On March 17, 2020, the City Council accepted the FY19 UASI grant in the amount of \$56,236,000 with a grant performance period from September 1, 2019 to May 31, 2022.

Los Angeles Fire Department

The Mayor's Office is requesting a total of \$1,222,073.25 be appropriated to the Los Angeles Fire Department (LAFD) for approved FY 2019 UASI projects as referenced in Attachment 1. All position authorities for LAFD were included in the Personnel Authority Resolution (PAR) (Council File No. 20-1700). The Mayor's Office is requesting \$107,253.57 be appropriated from the LAFD salary and fringe accounts in the previous fiscal year to various LAFD equipment projects. The grant-funded positions are fully funded through the FY 2019 UASI grant program.

Management & Administration

The Mayor's Office requests the authority to reappropriate \$702,550.00 for management and administration.

UASI 19 Contract Authorities

Emergency Management Department

Ready Your Los Angeles Neighborhood

The Emergency Management Department (EMD) requests a transfer of appropriations and contracting authority to continue development and implementation of a marketing campaign to increase community outreach for the Ready Your Los Angeles Neighborhood (RYLAN) program. Funding in the amount of \$105,000 was reallocated in the FY19 UASI grant budget to EMD for the Ready Your LA Neighborhood project from LAPD funds. The modification was approved by the Grantor on September 8, 2020.

Emergency Operations Center (EOC) Training

The EMD received an allocation of \$100,000 in FY 18 State Homeland Security Program (SHSP) funding. Due to financial constraints, EMD is unable to complete the project through FY18 SHSP. The funds were reallocated to the Los Angeles County Emergency Medical Services (EMS) Agency's Warehouse Lease project. Subsequently, in FY19 UASI, EMS will modify the funds originally allocated to their Warehouse Project to EMD to complete their EOC Training project. The EOC Training will focus on specific EOC sections and their responsibilities. Contracting authority is requested for the EOC Training project to release a request for proposals and contract with a vendor to

transition existing training modules to an online format and platform for City of Los Angeles EOC responders.

The Mayor's Office requests authority to modify the FY19 UASI grant budget and to conduct the necessary transfer of appropriations as noted above.

Los Angeles City Fire Department

Frank Hotchkin Memorial Training Center Security Upgrades

In FY18 UASI, the Los Angeles Fire Department (LAFD) received an allocation of \$300,000 to hire a contractor to secure the perimeter of the Frank Hotchkin Memorial Training Center (FHMTTC) by furnishing and installing fencing and gates surrounding the facility. Due to COVID-19 constraints, the necessary approvals are not able to be secured within the remaining FY18 UASI performance period and the project was moved to FY19 UASI for completion. The modification was approved by the Grantor on September 29, 2020.

The Mayor's Office requests the authority to modify the FY19 UASI grant budget and to negotiate and execute a contract with a vendor to complete all installation work at the facility, for a term of up to 24 months within the performance period, and for a contract amount not to exceed \$300,000.

Recommendations

It is therefore requested that the City Council:

1. Authorize the Mayor, or designee, to:
 - a. Negotiate and execute a contract with a vendor to develop and implement a marketing campaign to increase community outreach for the Ready Your Los Angeles Neighborhood program, for a term of up to 18 months within the FY 2019 UASI grant performance period for a contract amount not to exceed \$105,000 subject to the approval of the City Attorney as to form;
 - b. Negotiate and execute a contract with a vendor to develop EOC Training for a term of up to 12 months within the FY 2019 UASI grant performance period for a contract amount not to exceed \$100,000 subject to the approval of the City Attorney as to form;
 - c. Negotiate and execute a FY 2019 contract amendment with the County of Los Angeles to decrease their total contract by \$100,000 from the previous authorized amount of \$5,184,592.00 for a new contract amount of \$5,084,592.00 subject to the approval of the City Attorney as to form;

- d. Negotiate and execute a contract with a vendor to complete perimeter security upgrades and installation work at the Frank Hotchkin Memorial Training Center, for a term of up to 24 months within the FY 2019 UASI grant performance period, and for a contract amount not to exceed \$300,000, subject to the approval of the City Attorney as to form;

2. **Authorize** the Controller to:

- a. Transfer and create new appropriations within **Fund 62K/46, UASI 18** (Council File No. 18-0397) as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
62K/46	46S138	Fire	\$162,937.95
62K/46	46S299	Reimbursement of General Fund Costs	\$2,660.58
62K/46	46R946	Grant Management & Administration	\$1,000,002.00
62K/46	46R938	LAFD Grant Allocation	\$153,601.08
Total:			\$1,319,201.61

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
62K/46	46T138	Fire	\$251,056.30
62K/46	46T299	Reimbursement of General Funds Cost	\$390,391.06
62K/46	46T146	Mayor Salaries	\$677,754.25
Total:			\$1,319,201.61

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- b. Transfer appropriations within **Fund 62K /46** to the General Fund to reimburse the General Fund as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
62K/46	46T138	Fire	\$251,056.30
62K/46	46T146	Mayor Salaries	\$677,754.25
Total:			\$928,810.55

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Salaries Sworn	\$77,456.20
100/38	001098	Sworn Overtime Hiring Hall	\$173,600.10
100/46	001020	Grant Reimbursed	\$677,754.25
Total:			\$928,810.55

3. Transfer up to \$68,143.31 from Fund No. 62K, Account No. 46T299 to the General Fund, Department No.38, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits.
4. Transfer up to \$609,610.94 from Fund No. 62K, Account No. 46T299 to the General Fund, Department No.46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits.
5. **Authorize** the Controller to:

- a. Transfer and create new appropriations within **Fund 63G/46, UASI 19** (Council File No. 19-0695) as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
63G/	46S138	Fire	\$1,060,992.23
63G/46	46S299	Reimbursement of General Fund Costs	\$268,334.59
63G/46	46S946	Grant Management & Administration	\$702,550.00
Total:			\$2,031,876.82

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
63G/46	46S938	LAFD Grant Allocation	\$107,253.57
63G/46	46T138	Fire	\$994,332.52
63G/46	46T146	Mayor	\$500,000.00
63G/46	46T299	Reimbursement of General Fund Costs	\$430,290.73
Total:			\$2,031,876.82

- b. Transfer appropriations from **Fund 63G/46, UASI 19** (Council File No. 19-0695), to the General Fund to reimburse UASI 19 related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
63G/46	46T138	Fire	\$994,332.52
63G/46	46T146	Mayor	\$500,000.00
Total:			\$1,494,332.52

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Sworn Salaries	\$285,532.52
100/38	001098	Sworn Overtime	\$708,800.00
		Hiring Hall	
100/46	001020	Grant Reimbursed	\$500,000.00
Total:			\$1,494,332.52

6. **Authorize** the Controller to transfer up to \$227,740.73 from Fund 63G, Account 46T299 to the General Fund 100, Department 38, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits;
7. **Authorize** the Controller to transfer up to \$202,550.00 from Fund 63G, Account 46T299 to the General Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits; and
8. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the CAO, and authorize the Controller to implement the instructions.

Sincerely,



ERIC GARCETTI
Mayor

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Attachment

Reappropriation of Funds